

**NH Society of Professional Engineers
Board of Directors Meeting**

DATE: <u>January 17, 2008</u> 6:00 p.m. to 8:00pm (3rd Thurs. of Each Month) Location: CLD Consulting Engineers 540 Commercial Street Manchester, NH 03101	Dan Hudson, PE (Pres)*	Gregg Comstock, PE (Dir)*
	Roch Larochelle, PE (Past Pres)*	Steven Lehmann, PE (Dir)*
	Matt Low, PE (Pres Elect)*	Paul Schmidt, PE
	Larry Dwyer, PE (Vice Pres)*	Craig Bailey, PE (E-Week)
	John DiGenova, PE (Sec)*	
	Tom French, PE (Treas)*	
	Walter Durack (Membership)	
	Phil Decker, PE (Dir)*	
	Veronica Thibodeau-Carter, PE (Dir)*	

**Voting Board Member*

Dan Hudson called the meeting to order at 6:05 PM. A summary of the items discussed is presented below.

OLD BUSINESS

- Review and approve November 2007 meeting minutes - The Meeting Minutes from the November 2007 BOD meeting were reviewed. Phil motions to approve the November 2007 meeting minutes, Veronica seconds and the motion is approved by the group.
- No December Meeting (inclement weather). Email votes and reports attached.

NEW BUSINESS

1. Treasurer's Report

- Signatories – Tom reports that accounts are all updated and signatories set for the year. Data entry is nearly up to date. Profit/loss statement is reviewed by the group. Roch motions to approve the Profit/Loss Statement as presented by Tom, Matt Low seconds and the motions are approved by the group.

2. Society Governance

- NHSPE Education Fund Bylaws and Operating Procedures – Dan reports that the NHSPE Education Fund needs to change our bylaws and operating procedures. Dan notes that the Education Fund is set-up as a second entity for tax purposes. Matt Low will follow-up on the update of the bylaws and operating procedures. Dan notes that a vote of all members is required to update the bylaws and operating procedures.

3. Professional Development and Continuing Education

December 11, 2007 – Northern Wood Power Project – Dan reports that the meeting was a success.

- February 6, 2008 - Annual NHDES Update – Dan reports the room at the Holiday Inn in Concord is reserved and the meeting announcement will go out shortly. The speakers will be Ridge Mauck and Paul Courier.
- February ??, 2008 (NHSPE Ski Social) – Veronica reports that she has obtained pricing from several ski areas for a weekday informal ski outing. She is open to suggestions concerning a date for the outing. After discussion, it was concluded that night skiing/tubing may be better attended. Veronica will pursue the night skiing option further.
- February 21, 2008 - E-Week Banquet - Brian Brenner, Keynote Speaker – Craig reports the following:
 - The Center of New Hampshire will donate a one night stay for two for the scholarship
 - Right now 15 vendors will attend.
 - Student Chapters at UNH and Dartmouth will also attend.
 - Prices for the rooms have increased in the past years due to increasing costs. Consideration is being given to a new venue for future years.
 - Requests have gone out to other societies to fund the hors d'oeuvres.
 - George submitted a new release to the Union Leader.
 - To avoid confusion a map of the set-up areas will be given to each of the vendors.

Roch motions to approve \$225 for the Engineers Week Banquet to fund the cocktail hour, Phil seconds and the motions are approved by the group.

- March 20, 2008 - NH National Guard Headquarters – Tom reports that an attendance list will be required to tour the NH National Guard Headquarters at least 2 weeks in advance of the event (no alternate attendees).
- April ??, 2008 - New PE Dinner – Dan reports that the Joint Board has offered to find a speaker for the event, if required.
- May ??, 2008 - Rock Slope Stability by Jay Smerekanicz of Golder Associates – Dan reports that a date has not been set for this event yet.
- June 27, 2008 - Annual Meeting – Dan reports that the location of the annual meeting will be Merchants.com Stadium and that Bernie Bursen (NSPE) will be the guest speaker. Larry sent-in the check to reserve the meeting room.

4. *Public Image and Student Outreach*

- NHSPE John Alger Memorial Scholarship Report – Larry reports that we have collected about \$2,000 thus far. Veronica suggested leaving pamphlets out at the Eweek banquet explaining the significance of the scholarship.
- Teacher's Award Report – Matt Low reports that we will skip the award this year while we reorganize. Information was sent out to other societies for obtain backing and suggestions. Responses from ACEC, SENH, etc. have been received and other responses are expected to trickle in.
- MATHCOUNTS Report – Greg reports that fund raising is underway. Tom will report next week concerning totals. Dan indicated that he spoke with Ben and that the Mathcounts competition will be held at Plymouth State University of 8 March 2008 and that we need a replacement for the Seacoast coordinator.
- UNH Outreach
 - Spring Ethics Presentation - February 26th – Roch reports that Art Swartz will speak at UNH on 26 February 2008.
 - Spring Career Fair - February 27th – Help is needed for the Spring Career Fair at UNH. Matt Low and Steve have volunteered to help Roch at the NHSPE table.
- Observer – Dan reports that the Observer will be mailed in the next week or so.
- Time Engineers Video Game - Matt Low reports that he will give a full report next meeting. Dan indicates that we will investigate further whether we should promote the game as an engineering resource for kids.

5. *Government Affairs*

- Legislative Tracking Initiatives Report – Phil presents Attachment No. 1 to the group for discussion.
- QBS Report – Matt Low reports that the QBS website is not operational.

6. *State Society Collaboration*

- October 9, 2008: 2nd Annual NHJES Conference - Roch reports that 3 people attended the meeting. ACEC will look into sponsorship. NHJES is looking for speakers for the meeting and that they need flyers for the meeting. Dan will look into the flyers. SENH has concerns about how the funds from the meeting will be managed and if this group will become a registered entity. Roch strongly disagrees that the group should be registered. The next meeting will be held on 7 February 2008 in Concord.

7. *Membership*

- Membership Report – Walter reports this month that membership is increasing. No formal (written report) is available this month. Walter would like to have a standard notebook of letters that will be sent out if members are late in payment (as a reminder).
- Development of State-Centric Tri-fold – Dan reports that Matt Purcell is working on the tri-fold.

Roch motions to adjourn, Phil seconds and the group approves. The meeting is adjourned at 8:11 PM.

Respectively Submitted.

John G. DiGenova, P.E.

