

**NH Society of Professional Engineers  
Board of Directors Meeting Minutes**

DATE: <u>November 18, 2008</u> 4:00 p.m. to 5:00pm  Location: Sheraton Harborside Portsmouth, NH	Matthew Low, PE (Pres)*		
	Dan Hudson, PE (Past Pres)*		
	Larry Dwyer, PE (Pres Elect)*		
	Gregg Comstock, PE (Dir)*		
	John DiGenova, PE (Sec)*		
	Tom French, PE (Treas)*		

\*Voting Board Member

**OLD BUSINESS**

Review and Approval of October 15, 2008 Minutes – The meeting minutes will be reviewed via email and approved/revise at the December BOD meeting. Comments from Gregg have already been received.

**NEW BUSINESS**

- UNH Student Projects (Matt L.)** – Larry reports they have met with Dean Klewicki and Bob Henry and have agreed to update the MOU with UNH. The Dean and Dr. Henry indicated that the MOU should be specific on what is acceptable and not-acceptable. The following general items have been revised for review internally: 1) Projects should clearly indicate that the work is a concept design only; 2) modified disclaimer (stronger language); 3) No meetings with public entities, as to represent the engineering profession. Larry to distribute for comment over the next two weeks.

Matt Low concerns are as follows: 1) UNH feels that only construction plans are engineering; 2) UNH feels that the senior projects are advertised as Student Projects nothing more, nothing less so what's all the fuss about.

- Treasurer's Report (Tom)**

Tom distributed the P/L statements for review by the group. The subcontracted accountant (David Penchansky) prepared the tax return, Tom to sign.

- Professional Development and Continuing Education**

December 1<sup>st</sup> - NHDES Update (Gregg C.) – Gregg reports that 59 people have signed-up to attend thus far.

January – Windfarm Energy - Matt Low reports that Steve is trying to set-up Wind Farm presentation for January 2009.

March – Geothermal Energy – John reports that Haley & Aldrich could present a talk on Geothermal Energy for the January or March meetings.

April 23, 2009 – New PE Dinner Tentative Date – Matt Low reports that he requested a speaker from NSPE. NHSPE would need to cover the costs of travel and lodging for the speaker.

May, 2009 – Open – Horizontal Directional Drilling – John indicated that Brian Dorwart from Haley & Aldrich could provide a speaker.

June 11, 2009 – Annual Meeting. Requested NSPE Officer for Installation of Officers – Matt Low submitted a request to NSPE for a speaker.

- Public Image and Student Outreach**

NHSPE John Alger Memorial Scholarship Report (Larry) – Larry reports Steve has sent out a request for support of the Scholarship.

Teacher's Award Report (Matt L.) – Matt Low reports that applications have been sent out.

- State Society Collaboration**

February 19, 2009: E-Week – Updated Budget – Dean of Dartmouth College is Keynote (Roch/Craig) – Matt reports that Craig will email budget for the E-Week Banquet for review.

- Membership**

Electronic Distribution of Observer – John reports that Erin Wood has indicated that the Publisher is set to publish and distribute by the mail the November issue and January issue of the Observer. The January Observer will also be issued electronically. After that all of the Observers will be issued electronically.

8. *National/Regional & Other Issues*

NSPE National VP & National Treasurer Nominations due January 1, 2009 – Matt Low reports that Crain.Mussleman is not interested in this position at the current time.

Dan moves to adjourn the meeting and Tom seconds and the motion is carried by the group.

Meeting is adjourned at 5:11 PM.

Respectfully Submitted,

John G. DiGenova, P.E.