



Board of Directors Meeting Agenda

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| DATE: October 21 st , 2010 6:00 p.m. to 8:00 p.m. Location: Golder Associates Office 670 North Commercial Street, Suite 103, Manchester, NH <i>*Voting Board Member</i> | Larry Dwyer, PE (Past President)* | | |
| | Peter King, PE (President Elect)* | | |
| | Ted Setas, PE (Vice President)* | | |
| | John DiGenova, PE (Secretary)* | | |
| | Dan Hudson, PE (Treasurer)* | | |
| | Jason Beaudet, PE (Director)* | | |
| | Gregg Comstock, PE (Director)* | | |
| | Jennifer Fisher, EIT (Director)* | | |
| | Walter Durack, (Membership) | | |
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Meeting came to order at 6:13PM

OLD BUSINESS

- September 23, 2010 BOD meeting minute’s approval – Walter had drafted the meeting minutes for the 23 September 2010 meeting in John’s absence. Walter had distributed the meeting minutes for review. Ted motions to accept the meeting minutes, Jennifer seconds and the motion is carried by the group.

NEW BUSINESS

1. Treasurer’s Report (Dan)

- Acceptance of Treasurers Report – Dan presented the budget to date for NHSPE. Jennifer motions to approve the Treasure recommended Annual Budget, Jason seconds and the motion is carried by the group.

2. Society Governance

- Next Observer Issue (Ted)
 - Articles – Ted indicated that an email concerning the proposed articles will go out next week for the “December” edition of the Observer. Suggested articles include: Eweek update, October dinner, Teacher Awards, Scholarship update, PDH offered as a member of NHSPE.
 - Advertising – Ted indicated that some outreach to advertisers for renewal will go out this week.
- Webmaster status – Ted will send email to Josh about posting of the Observers on the website
- NHSPE and NHSPE-EF Bylaws Update – Larry reports that he will establish a date to send out and post bylaws on the website. The draft voting ballot has been completed (Attachment No. 1). The mailing will take place before the end of November. The deadline for a response will be 31 December 2010. Larry will coordinate with Josh for the posting on the website.

3. Professional Development and Continuing Education

- Confirmation of NHDES Update Meeting – Gregg indicated that speakers are set-up for the 1 December 2010 meeting at the Puritan Conference Center. An announcement will be made on the website and via email. Greg will draft the announcement.
- Upcoming events/meeting for the year
 - January – PSNH Scrubber in Bow Presentation
 - February – Eweek Banquet
 - March/April – NH Stormwater Center – Porous Pavements
 - May – New PE dinner maybe in conjunction with the Order of the Engineer
 - June – Annual Meeting
 Other suggestions include: Jennifer – suggests having the winners of the Science Fair present their projects; Walter suggests a Dinner Meeting at UNH for some students to present their projects (maybe Masters or PhD thesis presentations). Jennifer and Walter to coordinate and report back to the group.

4. *Public Image and Student Outreach*

- Teacher's Award – Larry reports that Matt L. will send out the announcements.
- MATHCOUNTS – Gregg reports that planning for this year's MATHCOUNTS is moving forward. Ben Pratt will participate again this year.

5. *Government Affairs*

- ACEC Summary – Larry reports that there is no new legislation that is of interest.

6. *State Society Collaboration*

- NHJES Meeting Update – Larry reports that the meeting was a success and attendance was good this year. Feedback was good.

7. *Membership*

- Membership Report – Walter reports that membership is holding steady at 195 the past two months (Attachment No. 2). Peter indicated that he attended the membership meeting for NSPE. Our membership list will go to Martha at Terracon for future mailing and email.

8. *National/Regional & Other Issues*

- State Delegate Report & NSPE NER Ballot (Paul) – Dan motions to cast votes for the delegates presented on the ballot, Larry seconds and the motion is carried by the group. Peter will send in the ballot.
- NSPE Officer Participation – Larry indicated that NHSPE should submit our request for NSPE representative to attend our Annual Meeting for induction of officers on Thursday 16 June 2011. Steve will make the request.
- Engineer of the Year Nomination – Confidential
- Young Engineer of the Year Nomination – Walter will send out a list of engineers who are less than 35 years of age and are a member of NHSPE for review by the group.

9. *Other Business*

- Educational Fund BOD – Dan motions that the NHSPE Board of Directors consist of the following individuals: Matt Low – Teachers Award Chair; Ben Pratt – MATHCOUNTS Chair; Steve Lehmann – Student Scholarship Chair; Dan Hudson – Treasurer; John DiGenova – Secretary. Larry seconds and the motion is carried by the group.

Jennifer motions to adjourn the meeting, Larry seconds and the motion is carried by the group.

Meeting Adjourned at 8:10 PM

Respectfully Submitted,

John DiGenova, P.E.