

**NH Society of Professional Engineers
Board of Directors Meeting Agenda - Meeting Minutes**

DATE: September 12, 2012 6:00 p.m. to 8:00 p.m. Location: Jacobs Office 2 Executive Park Drive 2 nd Floor Bedford, NH 03110 Call 289-4947 if locked out *Voting Board Member	x	Ted Setas, PE (Pres)*		
		Peter King, PE (Past Pres)	x	Josh Bouchard, PE (Dir)*
	x	Jason Beaudet, PE (Pres Elect)*		Paul Schmidt, PE (Hse. of Delegates)*
		Dirk Grotenhuis, PE (Vice Pres)*	x	Roch Larochelle, PE (Hse. of Delegates)
	x	Corey Dietrich, EIT (Sec, Membership)*		Vacant (State Director)*
		Dan Hudson, PE (Treas)*		Matt Low (Teachers Award Chair)
	x	Tim Lotterhand (Dir)		Bill Straub (QBS Rep.)
		Gregg Comstock, PE (Dir)*		Ben Pratt, PE (MATHCOUNTS)
				Judy Houston, PE (Student Outreach)
			x	Larry Dwyer, PE* (E-Week Chair)

OLD BUSINESS

- Approval of minutes

NEW BUSINESS

1. Treasurer's Report

-Dan announced that he is stepping down as treasurer as of the end of this year and would also like to pass along the LinkedIn duties.

2. Society Governance

- Next Observer Due October 15th
-Moving the Observer back a few weeks.
- Discussion Potential Articles for Next Issue
-Larry will write a piece on E-Week.
- Web Site (Josh B.)
- Board Administrator Discussion
-Roch brought up his discussion with Shelley about a potential administrator position and what we will give her for duties if she was to accept.. Hours, compensation and various duties Shelley will be doing, were discussed amongst the group including various administrative efforts such as record keeping, constant contact database management, membership meeting mailings and coordination, membership mailings and her involvement with E-Week. Roch will discuss what the board came up with, with Shelley.

3. Professional Development and Continuing Education

- MHT Event in October?
-Jason contacted Brian O'Neil. Jason will contact him again looking for a date in early November.
-Roch will try to talk to Andre Garron about pairing with Brian O'Neil for the Airport event.
- Meeting Calendar/ Overall Progress/ Ideas for Speakers
-Gregg is in contact for a December event with DES. He will follow up as details become available.
-Ted will talk to Matt about PE Dinner speakers and CMGC.
-Roch will pursue the golf course idea and obtain more information (Pease Tradeport).
- Contract with Common Man for January Meeting
-Open Road Tolling is confirmed for January 17th.
-Common Man will be confirmed.
-Roch will start drafting a meeting notice template.

4. Public Image and Student Outreach

No report

5. Government Affairs

-The subject of the board and UNH was discussed. Corey will send around an email in seeing who is interested in setting up a presentation with the university.
-Corey received an email about NSPE requesting information on any board's that had government issues that they supported or did not support and if they can provide some detail on the issues. Corey and Ted will talk to Pete about putting together a brief letter to respond to the email.

6. ***State Society Collaboration***

No report

7. ***Membership***

No report

8. ***National/Regional & Other Issues***

No report

9. ***Other***

- Jason requested help for obtaining Math Counts connections for potential fund-raising. Gregg said he will be able to help him out.
- Ted will ask NH Historical for contacts to help out Jason also.
- Ted will put together a list of duties that Shelley will be doing as an administrator for the Society if she is open to the part-time position.

Ted Motioned to Adjourn

- Jason Seconded it.
- Unanimous vote from the rest of the board.