

**New Hampshire Society of Professional Engineers
Board of Director's Meeting Minutes
Wednesday, December 13, 2006
CLD Consulting Engineers Manchester Office**

Meeting attendees

Robert Couture P.E. (*)	Dan Hudson P.E. (*)
Phil Decker P.E. (*)	Matt Purcell P.E. (*)
Larry Dwyer P.E. (*)	Paul Schmidt P.E. (*)
Veronica Thibodeau Carter P.E. (*)	

(*) indicates voting board member

Dan Hudson P.E. called the meeting to order at 6:17 pm. A summary of the items discussed is presented below.

Review of the November 2006 Board of Director's Meeting

Review and approval of these meeting minutes was deferred to the January 2007 meeting.

Treasurer's Report

Larry Dwyer P.E. presented the Treasurer's report and discussed activity since the last report. A general discussion on various aspects of the Treasurer's report followed. At the conclusion, a motion to accept the report was made and seconded. The motion was unanimously approved.

December 12 UNH Stormwater Membership Meeting

It was reported that this meeting went well and was well attended with 49 people participating.

January 2007 Membership Meeting

Veronica Thibodeau Carter P.E. discussed plans for this meeting and specifics regarding the speaker. A meeting date in late January is planned.

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February 22, 2007 Engineer's Week Banquet

George Fredette P.E. was not able to attend but sent an e-mail report to Dan Hudson P.E. Dan presented and discussed various aspects of the e-mail report with the board. The following items are noted:

- ✓ Approval for \$1000 Check for Dinner Planning/Logistics

As in previous years, NHSPE provides monetary support to ensure that required logistics and planning are completed. Based on a request from George Fredette (in the e-mail update), a motion was made and seconded to send a check for \$1000 to SFC to support the Engineer's Week banquet preparations. The motion was unanimously approved.

- ✓ Approval for NHSPE to Pay for Guests to the Engineer's Week Banquet

As in previous years, the NHSPE board reviewed a list of dinner attendees who would be invited to attend with the cost of their participation paid for by NHSPE. The following list of 21 invitees was discussed:

- The Engineer of the Year and a guest (2)
- The Young Engineer of the Year and a guest (2)
- The 2006 New Hampshire MATHCOUNTS winner and 2 guests (3)
- The engineering dean at Dartmouth and a guest (2)
- The engineering dean at UNH and a guest (2)
- Bob Henry of UNH and a guest (2)
- Louise Lavertu of the NH Joint Board of Licensure and a guest (2)
- Math and Science Teacher's award winners and guests (6)

A motion was made and seconded to invite the above people to the Engineer's Week banquet with NHSPE paying for the cost of their dinner. The motion was unanimously approved.

March 22, 2007 Membership Meeting

Veronica Thibodeau Carter P.E. discussed the plans for this meeting to be held at the Red Hook brewery. A contract to reserve the date and room as well as a required payment of \$150 to accompany the contract was given to Treasurer Larry Dwyer P.E.

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June 2007 Membership Meeting

Although not listed on the meeting agenda, Dan Hudson P.E. brought this meeting up to discuss possible option with the board. The possibility of having this meeting to coincide with a Fisher Cat's baseball game was discussed as well as inviting NSPE immediate past president Kathryn Gray to the meeting. The need to set and finalize a date was also discussed. As part of this discussion, Matt Purcell P.E. agreed to the following action:

ACTION: Matt Purcell P.E. to request the participation of NSPE immediate past president Kathryn Gray for the NHSPE June 2007 membership meeting planned for late in the month.

ACTION CLOSED: Matt Purcell P.E. reported that the action item to request Kathryn Gray to attend the Annual Meeting was submitted to Nancy Oswald at National. He left the date open but indicated one of the last 2 weeks of June. Furthermore, Matt suggests that NHSPE consider the following:

- Having Brad Aldrich, P.E. come down for this meeting as a "presidential candidate"
- Inviting the MA HOD delegate (Dan O'Brien)
- Inviting the ME HOD delegate (Russ Martin)

MATHCOUNTS Fund Raising Meeting/Initiatives

Members of the NHSPE board (Roch Larochelle P.E., Larry Dwyer P.E., and Ben Pratt P.E.) participated in a lunch meeting with Robert Baskerville P.E. to discuss MATHCOUNTS fund raising initiatives and status. Over the recent past, NHSPE support of MATHCOUNTS has grown to a significant budget commitment for NHSPE. Robert Baskerville has volunteered to lead an effort to increase donations to support the NH MATHCOUNTS activities. Bob discussed his plans to line up annual contributors as well as pursue a one time donation from NH engineering firms.

Engineers Without Borders Request for Support

Based on approval at the November NHSPE board meeting, a check for \$250 was sent to the UNH Chapter of Engineers Without Borders to support their trip to Niger.

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UNH Steel Bridge NHSPE Donation

The board discussed supporting the UNH Steel Bridge Team. The possibility of having this group assemble the steel bridge in the exhibition hall during the social hour at the Engineers' Week Banquet was discussed at the November NHSPE board meeting. However, this was not possible due to schedule conflicts. A motion was made and seconded to support this student activity with a \$100 donation. The motion was unanimously approved.

NHSPE John Alger Memorial Scholarship Report

Larry Dwyer P.E. reported that the donation request letters have gone out to NH engineering firms. In addition, based on John Alger's serving in the state legislature, donation requests letters were also sent to state representatives.

Teacher's Award Report

Dan Hudson P.E. reported that the mailings advertising the award have been mailed to the schools. The deadline for nominations is January 5, 2007.

Observer Report

Erin Wood P.E. could not attend but had provided a request for OBSERVER articles via e-mail prior to the meeting. Dan Hudson P.E. went over the list of requested articles with the board members. The next edition of the OBSERVER is planned to be mailed in late January 2007.

Qualification Based Selection (QBS)

Paul Schmidt P.E. reported that the next meeting of the joint society was planned for January 9, 2007.

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Membership

The following items were discussed in regards to membership:

- ✓ A detailed membership update/report was not available. However, Dan Hudson P.E. stated that in general, membership levels appeared to be stable or slightly increasing.
- ✓ NHSPE pens have been ordered (\$300 for 500 units) and reimbursement from NSPE is expected for this expense.
- ✓ Options for NHSPE mugs are still being reviewed. Matt Low P.E. has obtained pricing information from one vendor (\$325 for 60 units) but Roch Larochelle P.E. will check with another vendor to see if a better price can be obtained.

NHSPE State Representative Report

Matt Purcell P.E. had provided an e-mail report to the board prior to the meeting. Matt discussed selected items from his report with the board.

A copy of the Matt's State Representative e-mail report is included as Attachment 1 to these meeting minutes.

Upcoming NHSPE Board of Director Meetings

Dan Hudson P.E. stated that the next NHSPE board meeting is scheduled for January 18, 2007 at the CLD offices in Manchester.

Meeting Adjourned

A motion was made and seconded to adjourn the meeting. The motion was unanimously approved. Dan Hudson P.E. adjourned the meeting at 20:00.

Respectfully submitted,

Robert L. Couture P.E.
NHSPE State Director

ATTACHMENT 1 – State Representative’s Report



Dartmouth College Office of Planning, Design & Construction

MATTHEW R. PURCELL, P.E. *Associate Director, Construction*

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MEMO

To: New Hampshire Society of Professional Engineers
Date: December 2006
Re: National Report December 2006

National Officers

Nominations for the position of NSPE President-elect designee (to serve as NSPE president in 2009-2010) and for the position of NSPE Treasurer (to serve a two year term beginning 2007) are to be submitted to NSPE by January 1, 2007. Currently, only one known individual has come forth to announce candidacy for President (Brad Aldrich, P.E. VT)

NSPE Staff Changes

The Executive Director Search Committee is in its final phase. They have concluded the interviews and there should be an announcement relatively soon. Art Schwartz continues as the acting Executive Director.

Felisha Battle was promoted to Senior Manager of Membership Recruitment and Linda Pugel was hired to be the position of Program Coordinator of Membership Recruitment.

Attached is the current NSPE contact list.

New NSPE Programs

1. ***NSPE Benefit Partner! Chase Education Finance***

Link: <http://www.nspe.slcp.com>

Description: NSPE has recently partnered with Chase Education Finance Services to enable members to consolidate federal student loans into a single, lower-interest loan through the Student Loan Consolidation Program, a federally guaranteed program established by Congress to help student borrowers manage the burden of student loans.

This program enables anyone with more than \$7,500 in outstanding Federal student loans (including PLUS loans) to reduce monthly student loan repayments and lock in a low fixed interest rate.

Visit www.nspe.slcp.com, or call (800) 832-5109 to learn more about consolidating your student loans today.

ATTACHMENT 1 – State Representative’s Report

2. **New NSPE Products**

Link: http://www.nspe.org/product_search.asp?cntProductSection=14

Description: A range of products dealing with consulting start-up to essential communication skills for engineers are currently on sale. Further information can be found in November’s PE magazine or on the NSPE Web site.

Discounted items include:

Engineer Your Way to Success (2011-A) **\$10.00**
Essential Communication Skills for Scientists, Engineers, and Tech. Professionals (5500) **\$16.95**
Engineering Your Start Up (5402) **\$24.95**
Flying Solo (7200) **\$27.95**
Glass Ceiling (2232) **\$19.95**
IEEE Career Asset Manager (CAM) **\$10.00**

3. **Online, On-demand Seminar**

Link: <http://www.nspe.org/ejcdc/>

Description: *Using and Understanding Engineering and Construction Contract Documents – Funding Agency Edition.* December 12, 2006 1:30 - 3:00 PM Eastern.

Learn best practices to better use the ONLY pre-approved construction and engineering services contract documents for use on water and wastewater projects financed by the USDA/Rural Utilities Service.

General Communication

1. State Society contacts now on the NSPE website.
http://www.nspenetforum.org/eweb/DynamicPage.aspx?Site=NSPE1&Webcode=state_societies
2. CAN-SPAM Act and Related Issues.
Below are two excellent links. One is from the US Federal Trade Commission and the other is an excellent article from by a member of the ASAE's Legal Section.
<http://www.ftc.gov/bcp/online/pubs/buspubs/canspam.htm>
<http://www.asaecenter.org/files/FileDownloads/Dec04%5FCAN%2DSPAM%5FArticle.pdf>
3. NSPE Officer or Staff member visits
If NNSPE wants a NSPE officer or staff member to attend your state annual meeting or leadership conference in 2007 we need to complete the request form. The travel calendar is filling up and we want to make sure we have everyone's request. The form needs to be sent to Nancy Oswald at noswald@nspe.org or fax 703/519-3763

ATTACHMENT 1 – State Representative’s Report

4. Fellowship Opportunities

Spend a summer learning another side of the engineering profession with VICTOR O. SCHINNERER COMPANY, INC. the nation's leading professional engineering insurance underwriter. This FELLOWSHIP gives engineering students the unique opportunity study insurance claims in a professional setting. Learn the nuances of risk management and its impact on engineering firms, study emerging professional liability claims alongside experts in the industry, and much more. The Fellowship includes a \$7,000 stipend.

Deadline for the Milton F. Lunch Research Fellowship-summer 2007 is approaching! Apply now: <http://www.nspe.org/students/st2-wnmlf.asp>

Please share this information with your students and local universities.

5. Fellow Membership grade nominations are due February 1, 2007

The Fellow membership grade nomination deadline is February 1, 2007. Follow the link for more information and the application: <http://nspe.org/aboutnspe/ab1-fellow.asp>

6. NSPE Master Calendar

The NSPE master calendar has been updated: <http://nspe.org/calendars/cl-events.asp>. To submit calendar additions, please contact Laura Burns at lburns@nspe.org or (703) 684-2804.

7. Design Squad Event Guides

Each state will be receiving a copy of the Event Guide for your reference. See also <http://www.nspe.org/media/mr-designsquad.asp> Questions? Contact Stacey Ober at sober@nspe.org or (703) 684-2815.

8. New E-mail from State Society Requests.

In order to better serve our members and state societies we have created an e-mail address for states to send requests of all types. This e-mail address is accessible by key NSPE staff and will be integrated with a tracking system that will help track response time. Please send all requests to statehelp@nspe.org.

9. Are we sending the NHSPE newsletter to et@nspe.org?

If so, we need to change to pemagazine@nspe.org