

# NHSPE BOD Meeting Minutes

## Thursday, November 17 2005

### Meeting attendees

Roch Larochelle P.E.	Robert Couture P.E.	John DiGenova, P.E.
Paul Schmidt P.E.	Matt Low, P.E.	
Dan Hudson P.E.	Matt Purcell P.E.	
Larry Dwyer, P.E.	Ben Pratt, P.E.	

Roch Larochelle called the meeting to order at 6:10 PM. A summary of the items discussed is presented below.

### Invited Guest-Speaker Presentation

A Senior Representative from a local Consulting Engineering firm gave a presentation concerning an active court case seeking support from NHSPE. A letter to NHSPE and incident summary was distributed asking for assistance from National NSPE in certain aspects of the case that impact consulting engineers statewide. Bob Couture motioned to forward the letter to National NSPE for review. Matt Low seconded the motion and it was approved. Paul Schmidt agreed to draft a cover letter and forward to National for consideration.

### OLD BUSINESS

#### Review and vote to accept minutes from October 2005 BOD Meeting

Roch Larochelle moved to accept the minutes from the October Board of Directors meeting as drafted and modified. Bob Couture seconded the motion and it was approved.

### NEW BUSINESS

#### 1. Treasurer's Report

Larry Dwyer distributed *NHSPE Profit & Loss Detail*, July 1 through November 15, 2005 for review.

#### 2. Society Governance

- State Governance: Bob Couture distributed *Suggested additions to NHSPE Bylaws and/or Operating Procedures*, dated November 17, 2005 for discussion. Attendees to review and discuss questions at December Board Meeting and subsequent consensus on changes before putting out to membership for vote.
- National Governance: A brief overview of current National activities was provided based on a review of the October National BOD Minutes. Discussion focused on the recent approval of the new Societies dissolution of the old by-laws and constitution and acceptance of the new Operating procedures.
- Regional Governance: Discussion on new Operating procedures for the NE Region and distribution of recommended procedures. Each NE state is to return a ballot to the Region by December 16, 2005 after which they will be ratified at the January BOD meeting in Washington DC.

#### 3. Professional Development and Continuing Ed.

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- North East Regional Meeting Post Mortem Report: Roch Larochelle and Paul Schmidt report that NERM was a great success with over 175 attendees. All of the speakers were well received and there were lively inter-active discussions. Follow up thank-you letters are to be sent to speakers.
- The December 7<sup>th</sup> Luncheon member meeting (NHDOT Emergency Response Center) has been scheduled and event notices will be sent out via email distribution. Bill Lambert, Administrator of the NHDOT Traffic Bureau is the speaker.
- The January Luncheon Meeting (DES Update on Rules and Regulations) has been confirmed with Collis Adams and Ridge Mauck to speak again this year. Date is set for January 26, 2006.
- Joe Ducharme is still working on the May Meeting (OSP Jack Ruderman). Additional follow up needed.
- The group discussed New York CPC pre-approvals for upcoming programs but remained uncertain if the \$400 was a one time charge or a per course charge. This issue is to be followed up on by Roch and will be discussed further in future meetings.

#### **4. Public Image and Student Outreach**

- Mathcounts  
Ben Pratt reports that handbooks have been handed out to schools. The registration date is 12/9/05. Larry Dwyer reports that last year revenues for MATHCOUNTS were \$5,400 and expenses were \$9,400; thus, we are running a deficit of about \$4,000. Ben stated that expenses are for meals and trophies. Group discussed potential methods to trim expenses and agreed that future efforts should focus on a better fund raising campaign. Ben indicated that sponsorship letters to go out shortly. Paul will assist in Seacoast region in trying to solicit added sponsors.
- EOY/YEOY - Selection Committee Representative  
Roch Larochelle indicated that historically the president elect (Dan Hudson this year) is selected for this role. Thus, Dan was selected as NHSPE EOY selection committee representative. Nomination packages are due by December 2, 2005 and the jury is set to meet on January 6, 2006 to select recipients.
- NHSPE Scholarship Report  
Larry Dwyer reports that a fund raising letter about the Scholarship will be sent out by the end of November. Next year a write-up (Bio of John Alger) will be submitted with fund raising letter and distribution of scholarship materials to the schools.  
  
Matt Low reported that letters introducing the new John Alger Scholarship will soon go out to members of the State Legislature asking for donations.
- Math & Science Teachers Awards Program  
Nomination packages are being prepared and are to be mailed in December. There is also an effort to align with ASCE-NH as an event sponsor.
- E-Week Banquet Planning- (Guest Attendee: Craig Bailey)  
  
⇒ Matt Purcell contacted Wallace Stickney of FEMA. Wally has confirmed that he will speak at engineer's week banquet.

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- ⇒ E-week banquet to be held at the Radisson Hotel in Manchester.
- ⇒ Radisson will be asked if they will provide a complimentary stay at the hotel for the winner of the scholarship raffle. If they will not, NHSPE will arrange for the prize.
- ⇒ Paul Schmidt motioned to authorize George Fredette to engage Cecile Baldassara for administrative help (\$1,000) and \$600 for postage. Motion was seconded by Dan Hudson and it was approved.
- ⇒ Dinner cost of \$27.95 was discussed. Dinner cost for students of \$18.95 was discussed. No charge for dinner: EOY and YEOY and guests, Lewis Duncan of Dartmouth, UNH Dean of Engineering, Math/Science Teacher of the year and guests, Mathcounts winner and parents
- ⇒ George is to arrange for NHSPE board room meeting prior to event.
- ⇒ Need to set rate for exhibitors

- Observer

Erin Wood has volunteered to take over the Observer from Dan Hudson. Dan will coordinate the transition to Erin and assist on editing the next few editions.

- Fellows Nominees

The write-ups for the Fellow nominees are due 1 February 2006. Roch Larochelle will draft recommendation for Dave Gates. Paul Schmidt will draft recommendation for Woody Fogg.

- What is a PE Program

Roch Larochelle indicated that NH has signed on with a National pilot program (“What is a PE Campaign”) which is free to NH and geared to public outreach on what PE’s do. Roch distributed materials that have been provided by National to date and there is to be more follow up by National on future efforts. More information will be presented when available.

### 5. Government Affairs

- Legislative Tracking Initiatives

Paul Schmidt has contacted Frank Tilton (First term legislator) for assistance and has invited him to December Board meeting.

- CapWiz Tracking

Roch Larochelle has indicated that the CapWiz tracking system is a clearing house of information for State Legislatures, sample letters etc. NHSPE also recently signed on to the notification distribution that sends out email notifications regarding state or national legislation of interest to Engineers. Individual state efforts would pick up from here if action is needed.

### 6. State Society Collaboration

- Joint Calendar

Dan Hudson reports that the NH Joint Engineers Board now has a link to the Joint Calendar which is also being used by ASCE.

- Joint Society Meeting

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A meeting date of January 6<sup>th</sup> has been set for the next joint society meeting to discuss continued efforts for collaboration.

#### **7. Membership**

##### State Membership Report

Roch Larochelle reports that current membership stands at 204. Discussed that NHSPE now has email distribution list of all NH PE's and will use in upcoming membership drive efforts and meeting notices.

Roch Larochelle moved to adjourn the meeting. The motion was seconded by Paul Schmidt and approved by voice vote.

Respectfully submitted,  
John DiGenova, PE