

**New Hampshire Society of Professional Engineers
Board of Directors
Meeting Minutes**

Date: October 8, 2003

Meeting Location: The Turner Group
Concord, New Hampshire

Members Present:

Joe Ducharme	Bill Straub
Bob Couture	Holly Clark
Roch Larochelle	Erin Darrow
Mike DelloIacono	Dave Eckman
Paul Schmidt	Ben Pratt

Minutes review from September 10th, 2003 meeting

B. Couture made a motion to accept the minutes as amended, seconded by P. Schmidt. The motion carried unanimously.

Promote Professional Development and Education

Continuing Education/Enterprise Program

Joe reported that Matt Purcell is still looking for a speaker to teach about Project Management.

Joe also reported that Matt will be spearheading the Enterprise Program. Thank you Matt!

FHWA Training by Paul Ossenbruggen

To follow-up earlier electronic communications in regard to a Federal Highway Administration grant that Paul Ossenbruggen was preparing for support of his proposed performance-based highway safety seminar, Joe reported that the overwhelming majoring of the Board was not in favor of offering NHSPE endorsement at the requested time because there was not enough time to make an informed decision and we need more information. It was not clear what exactly was entailed in being a "partner." Joe has since spoken with Paul who is planning on coming to our November meeting to introduce the Board to his proposed seminar.

Provide Membership Level which enhances NHSPE's viability as an organization

Membership Committee

Holly reported that currently NHSPE has 196 members, 129 of whom also have e-mail, and suggested that we consider electronic distribution of our newsletter.

Joe questioned whether the dues as described in our by-laws are accurate. Holly will investigate.

The Observer – Fall Issue

The upcoming issue of *The Observer* will have the following articles:

- Bill Straub: will write about the upcoming membership meeting at UNH
- John Alger: will write a Legislative Report
- Matt Purcell: will write an article about the Enterprise Program
- Erin Darrow: will write an article about the preservation of historic structures
- Judy Houston: has submitted an article about Project Lead the Way

The deadline for submissions is October 15th.

Membership Meetings

Erin made a motion that NHSPE offer a student rate of \$15.00 for the upcoming NHSPE/NHASCE meeting, which was seconded by Paul. The motion carried unanimously.

The January membership meeting will be about LEED buildings, which use recycled materials for construction. This meeting will most likely be held at UNH.

Roch is coordinating a March meeting about the Blackout. In April, we will hold our new P.E. dinner. Matt is working on coordinating a meeting in May to be held in the Upper Valley area about athletic fields.

Maintain a Workable and Effective Organizational Structure

Secretary's Report

Erin reported the National is working on coordinating a new membership campaign in which everyone who is a member and recruits two new members for NSPE, will receive a free one-year membership.

Erin also reported that Warren Village School is going to be holding a career fair on November 4th from 1:00 until 2:30. She will be coordinating a booth there, and if anyone is interested in volunteering, please let her know.

Treasurer's Report

Dave reported that we are still solvent. Currently NHSPE has \$22,169. Our Educational Fund and MATHCOUNTS funds, each amount to \$1,800.

Dave also reported that our accountant recently pointed out that we, as a not-for-profit organization, are not registered on the state lists of charitable trusts because we are missing a statement in our bylaws in regard to Conflict of Interest. Dave distributed a draft version of a proposed Bylaw 10, specifically written in regard to Conflict of Interest, which was put together by our accountant. In order for NHSPE to qualify to be registered on the state's list of charitable trusts, the Board must adopt this proposed bylaw and send it in to the State. At this point, we can submit this draft bylaw to the State with intent for renewal.

Essentially (technically financially speaking) NHSPE operates as two organizations. NHSPE has a board of directors composed of: Ben Pratt, Roch Larochelle, Erin Darrow, Joe Ducharme,

and Dave Eckman. Erin, Joe, and Dave, as Secretary, President, and Treasurer, respectively, are the Board of Directors for the NHSPE Educational Organization.

National Report/Regional Highlights

Nationally, membership is a primary focus as the number of members in NSPE has been declining in recent years.

Joe participated in the recent regional teleconference. Joe reported the Ray Richter is interested in attending one of our upcoming Board or membership meetings. Dan, at the Regional Conference, will communicate to Ray that New Hampshire is interested in this invitation. Joe reported that he also expressed an interest in having New Hampshire host one of the future Regional Conferences.

Descriptions of Board Positions

Joe distributed a list of the respective Board members responsibilities that he compiled based on our By-laws and Constitution. He recommended that the Board look this over and comment as needed.

Website Update

Joe will coordinate with Mike in regard to updating our website.

Be involved in Government Affairs as they Relate to Professional Engineering Issues

Legislative Report

There are already a variety of proposed bills submitted for the upcoming Legislative Session. These include:

- One sponsored by the Board of Professional Geologists, we are not sure what this bill is about, and John will investigate.
- A new policy for naming state highways and bridges.
- TABR: the taxpayers' bill of rights, to no increase taxes more than the cost of living. This would require a 2/3 approval in order to pass.

John will be attending the National ASCE Conference in Nashville Tennessee in November to speak on a panel of Engineers in Politics.

John also reported that Lisbon High School, among others, has offered a pre-engineering course for students.

Promote the Ethical Practice of Engineering

Offer to UNH to meet students in October

Roch Larochelle, Bob Couture, Bill Straub, and Erin Darrow will be speaking to the TECH 400 class about engineering from 4-5:30 PM on October 29th.

Maintain On-going Effective Relationships with Other Engineering Organizations in the State

Engineer of the Year and Young Engineer of the Year Nominations

There was general discussion pertaining to EOY and YEOY. Keep in mind any potential candidates! By our November meeting, we will have received the nomination.

Engineers Week Planning

George Fredette has sent in our payment to the Center of New Hampshire for our annual Engineers Week Banquet. They sent us a refund for the amount which we were overcharged last year.

Strengthen the Public Image of Professional Engineers in the State

MATHCOUNTS Report

Ben reported that the informational packets have been sent out to all of the middle schools in New Hampshire. This year, National has offered to send everything out; always in the past this has been administered at a state-wide level. Ben said that this is a pilot program with National. Seven schools so far have registered for MATHCOUNTS.

Fundraising is coming up. Ben typically raised money in the Keene area. He noted that over the past two years, some of our substantial donors have stopped contributing, which is hurting the finances of the MATHCOUNTS program. We need to keep raising money! Regional representatives solicit for funds in their area. There are incentives for sponsoring MATHCOUNTS for donors.

NHSPE Scholarship Report

Roch will be sending our letters to solicit donations for our scholarship fund in November. He will be sending a letter out to all schools in New Hampshire about the scholarship and with applications.

Other

Bob reported that George Fredette will be speaking at the Merrimack High School.

Next Meeting

The next Board of Directors meeting will be held Thursday, November 13, 2003, at the Highlander restaurant in Manchester at 5:00 PM, immediately prior to our membership meeting.

The meeting adjourned at 8:30 PM.

Respectfully Submitted, Erin Darrow, E.I.T.